

# Info sheet: Important Accounts

## 1. Activation of communication services (RWTH Account)

- **www.rwth-aachen.de/connectMe**
- In case of questions: **servicedesk@itc.rwth-aachen.de** or in person at the Service Desk of the ITC at the SuperC



## 2. TIM – Tivoli Identity Manager

- **www.rwth-aachen.de/selfservice**
- Login: TIM-Identification
  - Direct login into TIM
    - Account management
    - Changing Passwords, Blocking/Deleting Accounts
  - Data you should change or keep up to date:
    - Address book, address, Contact-Mail address for RWTH-Mails
    - BlueCard: Picture, Changes of Chip-Data, Blocking, Card-Number

## 3. Outlook

- **mail.rwth-aachen.de**
- Important: Login: **xy123456@rwth-aachen.de** and E-Mail Address: **firstname.lastname@rwth-aachen.de**
- Check your Mails at least once per week

## 4. RWTH-Online

- **https://online.rwth-aachen.de**
- Login: TIM-Identification
- Enrollment for courses and exams:
  - Study Overview (Curriculum Support)
    - Default: Sorted corresponding to subsection of your studies
    - Sort according to semesters: „Node“ → „Semester plan“
  - Chose subsection / semester
  - Chose module
  - Enroll for Lecture, Exercise. This also gives access to their respective L<sup>2</sup>P-Courseroom.
    - By clicking on this symbol:  you are routed to the exam- /course enrollment
    - If you are enrolled for the module, you should see this symbol: 
- Stepping back from an exam
  - In „Courses“ search for the exam or in the tab „My Courses“
  - Click on „Edit Registration“
  - Click on „Deregister“

➡ **IMPORTANT:** Keep all E-Mails you get as confirmation for each registration or deregistration

## 5. L<sup>2</sup>P (Lehr- und Lernportal)

- **http://elearning.rwth-aachen.de**
- Login: TIM-Identification
- Lecture- and Exercisenotes

## 6. Sciebo

- First registration
  - <http://www.sciebo.de>
  - In „My Sciebo“ choose „RWTH Aachen“
  - Accept the transmission of your data to Sciebo
  - Register on <https://sns-sp.sciebo.de/secure/de.php>
- <http://www.sciebo.de>
- Login: **Character-Numbercombination@rwth-aachen.de**, not your TIM-Identification
- File hosting service for your studies

## 7. Maschboard

- <http://www.maschboard.de>
- Register using your RWTH-Mail address, RWTH-Mail is the login
- Source of experiences, old exams as well as formularies

## 8. Gigamove

- <http://gigamove.rz.rwth-aachen.de>
- Login: RWTH-Mail address
- Sharing of large documents or data

## What`s what?

### The TIM-Identification

#### What is it?

- The TIM-Identification consists of the characters and a 6-digit number combination
- Example: **xy123456**

#### Where do I log in with the TIM as login?

TIM, RWTHonline, L<sup>2</sup>P

### The RWTH-Mail address

#### What is it?

- The mail address consists of your first- and last name, connected by a dot
- Example: **john.doe@rwth-aachen.de**
- In cases in which the first- and last name combination is already in use a number is added to the address (**john.doe1@rwth-aachen.de**)

#### What do I use to log in to the Outlook Web app?

- Your TIM-Identification@rwth-aachen.de, **xy123456@rwth-aachen.de**
- This is NOT your E-Mail address just your login!

#### Where do I log in with the RWTH-Mail address as login?

Maschboard, Gigamove